Respondus Monitor

What is Respondus Monitor?

**Respondus Monitor** is a companion product for LockDown Browser that enables instructors to protect the integrity of non-proctored, online exams.

Students use their own computer and a webcam to record assessment sessions, all without leaving the Blackboard environment. Respondus Monitor provides both instructors and students flexibility.

How It Works

- Students start LockDown Browser and log into Blackboard.
- After the students agree to the **Respondus Monitor Student Terms of Use**, they will complete a brief startup sequence prior to the exam that includes a self-photo and a picture of their WSU One Card.
- The student and the surrounding environment are recorded during the entire exam.
- Instructors can quickly review details of the assessment, and even watch the recorded video.
- There are no limitations to the length or number of exams.

Setting Up an Exam with Respondus Monitor

Make sure that the test has been deployed in the Blackboard course’s Content Area.
- Under Control Panel click **Course Tools** then click **Respondus LockDown Browser**.
- In the **Respondus LockDown Browser Dashboard**, a list of deployed tests will be displayed.
- To change the settings for a test, click the **menu** to the left of the test title and select **Modify Settings**.
- Under **LockDown Browser Settings**, select **Require Respondus LockDown Browser for this exam**.
- Under **Monitor Webcam Settings** select **Require Respondus Monitor for this exam**.
• The **Startup Sequence** is the set of optional events that occur before a Monitor webcam session begins.
• Select the items to be included in the **Startup Sequence** that students will have to complete before the exam (all are selected by default).

<table>
<thead>
<tr>
<th>Startup Sequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator. The order of most items in the startup sequence can be changed using drag and drop.</td>
</tr>
</tbody>
</table>

- Webcam Check
- Student Photo
- Show ID
- Environment Check
- Additional Instructions

• Click **Save and Close**.

The exam will show up in the course’s Content Area like the example below.

**World History (**Webcam**) - Requires Respondus LockDown Browser**

Respondus

---

**How To View the Exam Recordings**

- Under Control Panel, click **Course Tools** than click **Respondus LockDown Browser**.
- In the **Respondus LockDown Browser Dashboard**, a list of deployed tests will be displayed.
- To view exam recordings, click the menu to the left of the test title and select **Video Review**.
- Click the [+ ] next to the desired student’s name.
- Check **Student Photo**, **Student ID**, **Environment Video** and exam video.
- (Optional) Add Instructor Notes and mark as **Reviewed** or **Flagged**.

**Note**: If a student leaves the testing environment before the exam is submitted, they will be prompted to enter a reason as to why they are leaving the exam. The time stamp and comment appears here.

**For an instructional video, click here.**