Classroom Observation Report Template

DEPARTMENT NAME___________________________________________
SEMESTER____________________________________________________
OBSERVER NAME_______________________________________________
OBSERVED FACULTY MEMBER NAME_______________________________

Instructions
Several days prior to the classroom visit, the instructor should provide the observer(s) with a copy of the course syllabus containing course objectives, content, and organization.

Procedure
The observer(s) should meet with the instructor several days in advance of the visit to learn the instructor’s classroom objectives as well as the teaching methods to be used. Within several days after the visit, the observer(s) should meet with the instructor to discuss observations and conclusions.

1. Describe the instructor’s content mastery, breadth, and depth.

2. Describe the method(s) of instruction.

3. How clear and well organized is the presentation?

4. Describe the form and extent of student participation.

5. What specific suggestions would you make to improve this instructor’s teaching?


Prepared by the Office for Teaching and Learning for the 2N Committee on Peer Review, Wayne State University, Fall 2014