



Classroom Observation Report Template

DEPARTMENT NAME _____

SEMESTER _____

OBSERVER NAME _____

OBSERVED FACULTY MEMBER NAME _____

Instructions

Several days prior to the classroom visit, the instructor should provide the observer(s) with a copy of the course syllabus containing course objectives, content, and organization.

Procedure

The observer(s) should meet with the instructor several days **in advance** of the visit to learn the instructor's classroom objectives as well as the teaching methods to be used. Within several days **after** the visit, the observer(s) should meet with the instructor to discuss observations and conclusions.

1. Describe the instructor's content mastery, breadth, and depth.
2. Describe the method(s) of instruction.
3. How clear and well organized is the presentation?
4. Describe the form and extent of student participation.
5. What specific suggestions would you make to improve this instructor's teaching?

Adapted with permission from: University of Minnesota, Center for Teaching & Learning (2013).
Classroom Observation Report. Retrieved August 27, 2013, from
<http://www1.umn.edu/ohr/teachlearn/resources/peer/guidelines/index.html>